

Dereham WaW Committee Meeting : 13 March 2020: Assembly Rooms

1	Minutes and matters arising from the meeting on 10 January 2020
1.1	<u>Minutes</u> The minutes were approved. An edited version of these minutes to be prepared for the website.
1.2	<u>Matters arising not elsewhere on the agenda.</u> Thuxton walk (2.2) has been updated and no longer needed to be walked.
2	Website and IT
2.1	<u>Map and description of paths:</u> in progress – in the process of being updated.
2.2	<u>Website issues</u> The walks programme has been placed on the front page, with a message 'please check the website before events' to cover cancellations due to coronavirus. It was agreed to put a phone number on the message also, for people to check whether an event is still going ahead. No further action yet on uploading our walks onto the Walking World website – it is planned to put a railway walk on.
3	Finance
	<u>Update and regular outgoings</u> It was reported that we had cash in the bank (as per bank statement of 17 th November 2019) of £1051.16, less Dereham Society gift of £856.78 = £194.38. Plus donations of £26 for the two Friday short walks, 7/2/20 and 6/3/20 Minus £30 for website maintenance Total balance: £190.38 <u>Expected outgoings to the end of the financial year:</u> Zurich insurance £80 2020 April Reserve target £100 It was agreed that our Finance Policy, along with all our other policies, will be reviewed at the first committee meeting after the Annual Public Meeting in June. The documents could be circulated in advance in case anybody wants to make a comment before the Annual Public Meeting.
4	Publicity
4.1	<u>Contact list:</u> 112 e mail contacts and 4 phone contacts. The question as to whether we should contact everybody to ask them if they wish to continue to be on the mailing list was discussed. This would run the risk of some people leaving it too late to respond and then finding themselves deleted from the list. However, in order to comply with GDPR, we should be undertaking such an exercise. It was agreed to review at the same time as our other policies (after the APM).
4.2	<u>aboutDereham (aD)</u> : The Waymarking Project is going ahead nicely. <u>Pocket Parks</u> – this is of marginal value to Walkers are Welcome. It has not been decided yet who will be responsible for which aspects of the work. <u>Great Place Leaflet</u> – 7500 leaflets have been printed and are now being distributed, both in Dereham and further afield to Norfolk TICs. <u>WaW Logos</u> – some shops and establishments have discarded their logos. We will do a survey and check which businesses still have them, prior to canvassing shops to replace their logos and approaching new shops to ask them if they would have a logo. The National WaW logo is now round, and we are theoretically supposed not to adapt it without permission. It was agreed that we will use our existing logos until our stock runs out. It is felt that it should be possible to put the QR code on the new round logo when we need to use it, without impinging on the circle. <u>WaW Leaflet</u> – it was agreed that a leaflet describing WaW and what we do, and advertising the walks and website would be very useful. The four-sided leaflet will be circulated for any comments/changes and a bid made to the Town Council for money to reprint it. In the meantime 50 leaflets will be printed to be taken to Yaxham Waters and a further 20 will be printed to be placed in Dereham Library. It was agreed that the leaflets when printed should be stocked at Yaxham Waters and the Library only.

4.3	<u>DTC Parish Meeting</u> 19 March – DWaW to attend																																								
5	Future work and plans																																								
5.1	<u>Walk pack reprint:</u> <ol style="list-style-type: none"> 1 Co-Op Community Fund: A leaflet has been prepared and given out to Co-Op customers for a few hours in February, encouraging people to 'vote for DWaW'. At the same time the Co-Op leaflet encouraging customers to become a Co-Op member was handed out. The exercise will be repeated two or three more times during the year, as requested by the Co-Op. Fund income to date - £255.59 2 Updates have been made of all 14 walks and the two general leaflets. DTC have confirmed acceptability. The hyperlinks do not all work, which will be investigated and rectified. 																																								
5.2	<u>The Neatherd:</u> awaiting management plan from NTW/DTC – it is reported that there has been some progress. Tree planting now planned for the autumn. Some fields are already let out for the summer.																																								
5.3	<u>Video:</u> no change																																								
5.4	<u>Short/health walks:</u> no change																																								
6	Events programme																																								
	Debrief																																								
6.1	<u>7 Feb, 6 March</u> short walks. There was increased attendance at the March short walk – 18 people took part. The issue of donations was discussed, as the walks are now free, but £20 was donated at the March walk. The extra funds are welcome, but we do not wish to put anybody under pressure to donate. It was agreed that a 'bucket' would be available at the beginning of the walk for people to donate if they wish to, but no pressure or asking for donations. The short walks will continue despite changes in the committee as they play an important role not only in keeping people active but also in reducing social isolation, as the social aspect seems to be particularly valued by participants. The walks may be increased to twice a week. The litter picking on the walks is also going very well – participants also enjoy this and a good bagful was collected in March, some of which was recycled. It was mentioned that there is funding for social prescribing and to reduce social isolation, aims which the short walks do achieve. The money is possibly coming from CCG's, Active Norfolk may have further information. It was agreed to do some research to see what may be available. Now that the short walks are free, we can advertise them in local GP surgeries. There are Social Prescribers based in GP surgeries.																																								
	For review - Planned Events																																								
6.2	<u>Short walks:</u> (Fridays – 3 Apr, 1 May, 5 Jun, 3 Jul, 7 Aug, 4 Sep, 2 Oct, 6 Nov, 4 Dec, not 1 Jan 21)																																								
6.4	<u>2020 programme</u> <ol style="list-style-type: none"> 1. To note planned dates: <table border="0"> <tr> <td>Tu</td> <td>24 Mar</td> <td>1000</td> <td>litter pick</td> </tr> <tr> <td>Su</td> <td>12 Apr</td> <td>1330</td> <td>Dereham walk</td> </tr> <tr> <td>M BH</td> <td>25 May</td> <td>1000</td> <td>Dereham walk</td> </tr> <tr> <td>Sa</td> <td>27 Jun</td> <td>1330</td> <td>APM</td> </tr> <tr> <td>Th</td> <td>30 Jul</td> <td>1000</td> <td>MNR or bus walk - depends on timetable</td> </tr> <tr> <td>M BH</td> <td>31 Aug</td> <td>0930?</td> <td>Cromer/Aylsham</td> </tr> <tr> <td>Th</td> <td>17 Sep</td> <td>??</td> <td>HODS walk } could be both the same, or</td> </tr> <tr> <td>Sa</td> <td>19 Sep</td> <td>??</td> <td>HODS walk } one town and one industrial</td> </tr> <tr> <td>Tu</td> <td>27 Oct</td> <td>1000</td> <td>Dereham walk (NCC Festival)</td> </tr> <tr> <td>F BH</td> <td>1 Jan 21</td> <td>1000</td> <td>Dereham walk</td> </tr> </table> 	Tu	24 Mar	1000	litter pick	Su	12 Apr	1330	Dereham walk	M BH	25 May	1000	Dereham walk	Sa	27 Jun	1330	APM	Th	30 Jul	1000	MNR or bus walk - depends on timetable	M BH	31 Aug	0930?	Cromer/Aylsham	Th	17 Sep	??	HODS walk } could be both the same, or	Sa	19 Sep	??	HODS walk } one town and one industrial	Tu	27 Oct	1000	Dereham walk (NCC Festival)	F BH	1 Jan 21	1000	Dereham walk
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	<ol style="list-style-type: none"> 2. Up to five of us will attend the litter pick on 24 March. It was agreed to concentrate on RB37 and FP14 by the school. We will meet in Hall Lane, (the industrial estate end) at 9.15am, and this is where we will leave the rubbish collected. 3. Sunday 12th April Easter Walk – we will charge just for the walk on this occasion (£2), as previously proposed, to see how well this works. The walk is about 5 miles, to start at Gressenhall Museum (we will notify staff and obtain permission for using the car park). At the end of the walk, people can go for refreshments in Gressenhall Café as they wish. 4. <u>September Heritage Open Day walks</u> – DWaW have been in discussion with Dereham Heritage Trust who suggest we run the HODs walk in the morning, 10am start. The museum and explosives store will be open 11am to 2pm. Entrance will be free as will the walks, but we will charge for the booklet. DWaW will be the lead organisation for the walks. We may eventually need a smarter version of the Town Walk leaflet to put on sale, eg in the museum. 5. <u>Garden Party Walk</u>: A date will be needed for this, but could be late September, early October to tie in with other walk dates. 6. Discussions to be arranged regarding the industrial heritage walk.
<p>7 7.1</p>	<p>Footpath issues <u>Footpath work:</u></p> <ol style="list-style-type: none"> 1. FP 14a – a boardwalk has been inspected and found to be broken in two to three places, and some of the new mesh put down by the Ramblers had worn away. All reported to the County Council. 2. BR21 has a long standing fallen tree – DWaW will remove this: a different tree that presented an even bigger obstruction has already been removed. 3. FP14 gravel – no further developments. 4. There is a very muddy and dangerous bit on FP14. DWaW have reported this to the County Council. As this footpath is part of a County Circular Walk it may get preferential treatment as it comes under the Environmental Dept and Trails budget. DWaW have investigated extending the boardwalk previously, and found that the fact that the path is adjacent to a SSSI presents complications. Although the problem has already been reported, two other committee members will also report it, as the more people who do so possibly increases the chance of action being taken. <p><u>Dereham Town Council</u></p> <ol style="list-style-type: none"> 1. The next Heritage and Open Spaces Committee due 24 March is highly likely to be cancelled. This is due to a staff shortage caused by two members of staff retiring, and the need to prioritise the Neighbourhood Plan. 2. DTC is considering applying to get paths on Colin Mclean land added to the Definitive Map – this is moving forward. <p>7.3 <u>NCC</u>: Highways England issues (at Grade crossings) have now been picked up through The Ramblers at their General Council meeting in April; the Local Access Forum; and the Eastern Region meeting of Local Access forums. Suffolk Local Access Forum are also monitoring this issue. Highways England are being invited to the Eastern Regional meeting. Some cones have been seen on the dual carriageway crossing. We need to monitor this, there is a possibility there is a plan to close the crossing. We need to gather more information. [Post meeting update - the cones have gone and the crossing remains.]</p> <p>7.4 <u>BDC</u>: Litter near FP14 – the Diocese of Norwich have conceded that clearing the litter is their responsibility and have advised that they will be taking action - the site has been inspected twice, and the supermarket contacted to remove the trolleys. The Diocese is getting quotes for clearance of the rubbish and is considering fencing.</p>

7.5	<p><u>Litter on RB37</u>: a proposed letter to all relevant agencies was circulated to signatories in December, and the letter has now been sent. NCC has not replied. HE have claimed that the local authority is responsible for collecting litter from the verge, central reservation and layby on the A47 (and the majority of trunk roads). Gordon Bambridge, Breckland District Council, has advised that HE was due to litter pick the area on 24-25 February. A check the following day revealed that litter had been collected from the road verge, but more had found its way onto the byway, which was still very easily accessible from the layby. (Gordon is proving a good contact to have).</p>
8	Walkers are Welcome regional
8.1	<u>Norfolk</u> : Norfolk meeting, no change.
8.2	<u>Suffolk Alliance</u> : Next meeting 11 June, Eye – DWaW to attend, all invited.
9	Walkers are Welcome national
9.1	<u>Newsletter</u> : March issue circulated.
9.2	<u>Annual return</u> : Duly made and earned straight greens.
9.3	<u>Glover report</u> : Previously circulated. Endorsed by the meeting, no further comments.
10	<p>Any Other Business</p> <p>Since two members have indicated their intention to leave DWaW Committee after the Annual Public Meeting in June, it was agreed to lower the quorum by one. The proposal will be put forward at the Annual Public Meeting.</p>
11	<p>Next meeting – agreed to be in two months’ time:</p> <p>08:45, Friday 15th May 2020, at Dereham Town Council offices. [Post meeting update - DTC is not confirming any meetings at present (not COVID-19 related!).]</p>