

## Dereham WaW Committee Meeting : 20 April 2022: by Zoom

<b>1</b>	<b>Minutes and matters arising from the meeting on 24<sup>th</sup> November 2021</b>														
1.1	<p><u>Minutes</u></p> <p>The minutes were approved. An edited version of these minutes has been uploaded to the website.</p>														
1.2	<u>Matters arising not elsewhere on the agenda.</u> - none														
<b>2</b>	<p><b>Website and IT</b></p> <p>We have had some encouraging statistics from the website. The Short Walks booklet is proving very popular with 138 downloads in February, 154 in March and 79 so far in April. The other walks are being downloaded between 20 and 40 times on average per month.</p>														
<b>3</b>	<p><b>Finance update</b></p>														
3.1	<p><u>Update and regular outgoings</u></p> <p>Since the last meeting, payments of £55 have been banked from walks as noted in 6.1 below. Payments have been made of £155.69 (stickers), £110 (WaW subscription), £12 (about Dereham subscription).</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash at bank last statement 1 March 2022</td> <td style="text-align: right;">£1565.41</td> </tr> <tr> <td>Plus donations from walks banked 4 April</td> <td style="text-align: right;">£24.10</td> </tr> <tr> <td>Donations from walk on 1 April not yet banked</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>£1609.51</b></td> </tr> <tr> <td style="padding-left: 20px;">less Dereham society gift</td> <td style="text-align: right;">£856.78</td> </tr> <tr> <td style="padding-left: 20px;">less Co-Op Community Fund balance</td> <td style="text-align: right;">£489.07</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>£263.66</b></td> </tr> </table> <p><b>Available to use</b></p> <p>Due 2022-3: £331 approx- WaW sub (Jan £110), insurance (May £99), website (May £30), aboutDereham (Jan £12), Independent Examiner gift (Jan £10), AGT cost (July £40). APM (June £30). Reserve: target £400.</p> <p>The 2021-22 finance statement and proposed 2022-23 budget were circulated with the agenda prior to the meeting and approved. Note that the income from current walks (6.1 below) has been:</p> <p>Short walks – 76 walkers, average 84p</p> <p>All walks – 125 walkers, £119.10, average 95p.</p> <p>There was a discussion about the need to raise extra income this year, as the budget shows that we will have a shortfall (expected expenditure £332, expected income £306.00).</p> <p>It was agreed that we would continue to encourage people to donate, rather than re-introduce charging for our walks, unless a walk includes coffee and cake. It was also agreed that we would not suggest how much people should donate, but would advise about our costs when publicising a walk to our email contacts. We will also announce at the start of a walk that donations are welcome, and we will to go around more obviously with the donations bag.</p>	Cash at bank last statement 1 March 2022	£1565.41	Plus donations from walks banked 4 April	£24.10	Donations from walk on 1 April not yet banked	£20.00		<b>£1609.51</b>	less Dereham society gift	£856.78	less Co-Op Community Fund balance	£489.07		<b>£263.66</b>
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3.2	<u>Alternative income streams:</u> None suggested at the present time.														
3.3	<u>Finance Policy:</u> Agreed. It was also agreed that two people who are related can sign a cheque as long as neither of them are a beneficiary. The Policy will be amended and circulated.														

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3.4	<u>Insurance</u> : payment of £99.31 to Zurich was approved.
<b>4</b>	<b>Publicity</b>
4.1	<u>Contact list</u> : The list currently stands at 138 emails plus 5 by phone. The list is still growing with a few additions a month.
4.2	<u>Logos</u> : We still have the new logos to distribute around the local shops and businesses. It was agreed that we would be more selective this time and avoid those shops that seemed to discard their logos very quickly. Perhaps target cafes and restaurants. Dates to be arranged to do this.
4.3	<u>Leaflet</u> : More leaflets will be taken to Yaxham Waters plus a logo.
4.4	<u>Short Walks Booklets</u> : Distribution so far has been to GP surgeries (50 each plus 500 to Social Prescribers), the Co-op (220), the library (261), the Windmill (540), The Partea Hut (550) and to walk participants and others; not all of these have been given out to individuals of course.  We have yet to distribute to MNR, and Dereham Town Council (DTC are not fully open to the public yet, however). We will approach the Baptist Church to see if they will take some. We may miss out Wellspring Centre as any leaflets or booklets left there in the past have not been taken.
4.5	<u>Short Walks Flyer</u> : This needs to be updated with all the dates for the rest of the year.
4.6	<u>Social Media</u> : We need to make sure that any write-ups are put onto our Facebook page. There have been one or two enquiries arising on the Facebook page which have been addressed.
4.7	<u>Media/publicity</u> :  1 Mattishall and Scarning are taking regular entries. We are also promoting to Litcham, Gressenhall, North Elmham, Swanton Morley, Bawdeswell, Shipdham, Horningtoft and Gunthorpe. We have also put it out in Ovington. There was a discussion about the potential problem of having varied start points for the short walks instead of always starting from the Neatherd, as the various publications need information well in advance. It was agreed that we would continue with varied start points for the increased flexibility in designing walks that this allows for, but to always remind people to check with the website (or phone) for up-to-date information.  2 Dereham Day 14 May: we will be having a small table, with pop up stand, leaflets and Short Walks Booklets, so no access to electricity will be needed. We have been advised that tables should be set up on Friday evening when there will also be a session on Health and Safety. It was agreed that DWaW will advise that we are unable to attend on Friday evening, and if there is anything pressing we need to know about we will make sure we catch up on it on Saturday morning.

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<b>5</b>	<p><b>Future work and plans</b></p> <p>5.1 <u>The Neatherd</u>: plans and proposals – nothing heard recently regarding the Management Plan, but a Consultant has been appointed to look at the design of the additional land that has been acquired by DTC. DWaW have indicated that as there are already a good number of public rights of way, we would be happy to see public access made secondary to that of environmental and wildlife benefits. Further update – the Town Clerk has met with the Consultant and the first draft of the plan as to where planting might be may be available soon.</p> <p>5.2 <u>Baildon</u>: This was the idea of linking walks to neighbouring towns and parishes. See <a href="https://baildonwalkersarewelcome.org/going-places-on-foot-from-Baildon-new-publication/">https://baildonwalkersarewelcome.org/going-places-on-foot-from-Baildon-new-publication/</a>: There is scope for DWaW to do something like this, neighbouring towns that we have visited by bus or train on our walks have in the past expressed interest in our booklets. The main problem is shortage of time to progress at the moment. No further comments.</p>																												
<b>6</b>	<p><b>Events programme</b></p> <p><b>Debrief</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; vertical-align: top;">6.1</td> <td style="width: 30%;"><u>Short Walks</u></td> <td style="width: 15%;">7 Jan 22</td> <td style="width: 35%;">24 walkers, £20 donations</td> </tr> <tr> <td></td> <td></td> <td>4 Feb</td> <td>10 walkers, £9.10 donations</td> </tr> <tr> <td></td> <td></td> <td>4 Mar</td> <td>25 walkers, £15 donations</td> </tr> <tr> <td></td> <td></td> <td>1 Apr</td> <td>17 walkers, £20 donations</td> </tr> <tr> <td></td> <td><u>Dual Length Walk</u></td> <td>3 Dec 21</td> <td>9 walkers, no donations</td> </tr> <tr> <td></td> <td><u>New Year's Day</u></td> <td>1 Jan 22</td> <td>20 walkers, £35 donations</td> </tr> <tr> <td></td> <td><u>Easter Monday</u></td> <td>18 Apr</td> <td>25 walkers, £20 donations</td> </tr> </table> <p><b>For review - Planned Events</b></p> <p>6.2 <u>Litter pick</u> – it was agreed to go ahead and arrange a litter pick. No need to inform the Council, as long as we have Breckland logo bin bags (we have some), the rubbish will be collected. Possible dates to be circulated.</p> <p><u>Short walks</u> (first Fridays) – 6 May, 2 Jun, 1 Jul, 5 Aug, 2 Sep, 7 Oct, 4 Nov, 2 Dec (dual), 6 Jan 23, Feb, Mar</p> <p><u>Other events</u> To avoid clashes in May, it was agreed to defer HODs walks to 9 Jul and 20 Aug.</p> <p>Thur 2 Jun Jubilee Walk – We may be able to offer refreshments, to be confirmed. We will look for Jubilee themed cakes Sat 18 Jun APM (shorter walk) Book Church House from 3 to 5pm Sat 9 July HODs walk (History) Weds/Thur 20, 21 or 27 Jul MNR walk, running days noted, request made to MNR Sat 20 Aug HODs walk, (Industrial Heritage) Mon 29 Aug garden party – confirmed Sat 17 Sep HODs walk in association with DHT, 20 May deadline for brochure Wed 12 Oct walk Fri 2 Dec dual length walk</p> <p>The 14 July MNR walk needs to be deleted from the website.</p>	6.1	<u>Short Walks</u>	7 Jan 22	24 walkers, £20 donations			4 Feb	10 walkers, £9.10 donations			4 Mar	25 walkers, £15 donations			1 Apr	17 walkers, £20 donations		<u>Dual Length Walk</u>	3 Dec 21	9 walkers, no donations		<u>New Year's Day</u>	1 Jan 22	20 walkers, £35 donations		<u>Easter Monday</u>	18 Apr	25 walkers, £20 donations
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7	<b>Footpath issues</b>
7.1	<u>Footpath work</u> map attached <ol style="list-style-type: none"><li>1 DWaW have been seeking to get support from DTC to press for action in a range of areas. Most of these are set out in the report submitted to DTC (7.2.1 below). Support has come from two Councillors, one of whom has set up a meeting with the NCC Countryside Access Officer for 29 April.</li><li>2 U3A has reported the state of RB30 close to Swanton Road to NCC.</li><li>3 Someone from the Diocese of Norwich told DWaW on 25 Jan that they had “instructed a company to clear this (litter by FP 13/14) up who will be on site on 31 January. We will review the fencing suggestion again and let you know”. Nothing heard since.</li></ol>
7.2	<u>Dereham Town Council</u> <ol style="list-style-type: none"><li>1 A report was submitted to the Town Council’s Heritage and Open Spaces Committee meeting for 22 February (previously <b>circulated</b>).</li><li>2 As no one was able to attend, a report was submitted to the Annual Parish meeting held on 15 March (previously <b>circulated</b>).</li><li>3 Report for Heritage and Open Spaces Committee meeting 26 April <b>attached</b>.</li><li>4 Public seating - aboutDereham invited us to propose locations further seating in the town. The brief is: this would include the market place (as it is now, but also to be used in any possible reconfiguration), other town centre locations and also along walking routes into and out of town. aD has also contacted Scarning with suggestions about the Water Meadows. DWaW have suggested criteria as:  A major consideration is, I don’t think it’s worth trying to identify specific locations too closely. My expectation is that lots of other bodies will hold powers (or views) on locations, eg the property owner adjacent to a location, consideration of issues like congestion on pavements, proximity to bus stops and traffic/pedestrian control measures, etc. So, here are my thoughts: <ol style="list-style-type: none"><li>1 aim to put seats where they are most likely to be useful, not just where they look nice; I have guessed at where people gather and where they walk, but it will probably benefit from some survey work</li><li>2 seats are needed in the Market Place as (a) waiting areas for those accompanying people shopping, (b) people waiting for a bus, (c) people just having a rest between their activities</li><li>3 ideally, the same could be said for the High Street, but pavement space is very limited, so doesn’t seem hopeful</li><li>4 seating could be increased in pedestrianised areas, where often all that is currently available is occupied; the seating density at Ellenor Fenn Garden is probably the minimum desirable in any area</li><li>5 seating would also be useful by taxi ranks (if all taxis are out) and close, but not too close, to eating places (eg fish and chips shop) to avoid encouraging congestion</li></ol></li></ol>

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<p>7.3</p> <p>7.4</p>	<p>6 the list above is largely ‘functional’ seating, but seats could also be provided for green spaces and in areas that are pleasant in themselves as a places to linger and ‘be’ - The Neatherd is an obvious location, also by St Nicholas’ Church</p> <p>7 avoid as far as possible locating them where they will be a nuisance to others, or in close proximity to traffic flows (partly to minimise breathing traffic fumes, partly to ensure a safe space if children are involved)</p> <p>8 consideration should be given from the start to maintaining seating and ensuring it always looks welcoming</p> <p>I believe that this list already proposes far more seating than is likely to be afforded.</p> <p><u>BDC</u>: Nothing to report</p> <p><u>NCC</u>:</p> <ol style="list-style-type: none"> <li>1 The Dereham Local Cycling and Walking Infrastructure Plan is (still!) awaited (for consultation) - noted.</li> <li>2 A Jubilee walk and cycle route between Dereham and Gressenhall has been proposed. DWaW have provided comments on issues in extending the route from the southernmost point on the map in the EDP (Gingerbread Corner) into town. DWaW attended a meeting on this on 11 April and have been told we would be kept updated.</li> </ol>
<p><b>8</b></p>	<p><b>Walkers are Welcome regional</b></p> <p><u>Eastern England</u>: Zoom meeting was held on 15 December (minutes circulated with the Agenda). A further meeting is planned for 4 May. All welcome to attend.</p>
<p><b>9</b></p>	<p><b>Walkers are Welcome national</b></p> <p><u>Newsletter</u>: December to April issues, and the external <i>Walk this Way</i> in December and March have been circulated – noted.</p>
<p><b>10</b></p>	<p><b>2026</b></p> <p>To note that Defra unexpectedly announced in February that it had decided to repeal the 2026 deadline set in the CRoW Act 1980. This seems to be good news, although the specific implications of the decision are still unclear.</p> <p>It should be noted that the Act is not actually repealed, it is just not being implemented, which means it could be implemented at any time in the future. Also some proposals in the Act which would have been very beneficial have been discarded, apart from one which actually benefits landowners, as it will introduce a simpler process for requests to divert footpaths. This proposal may also become mandatory and so may take precedence over other work. In the meantime, it is important that we should continue to make claims.</p>
<p><b>11</b></p>	<p><b>Next meeting</b></p> <p>Time, date and venue to be arranged</p>